VENNERS
Excellence in Audit

FOOD WASTE SHEETS

Waste means anything that is given away i.e. BIRTHDAY MEALS / CHILDREN'S MEALS / GENUINE WASTE / FRIDGE BREAKDOWNS ETC.

ANYTHING THAT IS GIVEN OR THROWN AWAY

If and When STOCK TAKERS come (USUALLY MONTHLY), you will need to produce these sheets so they can work out the cost of waste – food waste is always worked out at cost. You may have to do this yourself. So have access to your cost prices.

Use this sheet (both sides) by entering date, the item, how many of the item, *LEAVE VALUE COLUMN EMPTY UNLESS YOU KNOW THE ACTUAL COST,* why it was wasted, and signature of that person entering this information.

SITE; _____.

Date	Item	How Many	Value	Why Wasted	Signature

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